

**Donna Independent School District
Special Board Meeting - Minutes
Tuesday, June 20, 2023 - 12:00 PM**

The Board of Trustees met in the Staff Development Center/Board Room located at the Donna ISD Administration Building at 904 Hester Avenue, Donna, Texas 78537 to deliberate the matters noted below.

I. CALL MEETING TO ORDER

The Board Workshop was called to order by Board President Jose L. Valdez at 12:01 pm.

The following Board Members were in attendance:

- *Mr. Jose L. Valdez, President*
- *Mr. Fernando Castillo, Vice-President*
- *Mr. Jose Rogelio Reyna, Secretary*
- *Mr. Eloy Avila, Trustee*
- *Mrs. Ida Garcia, Trustee*
- *Dr. Maricela Valdez, Trustee*
- *Mrs. Eva C. Watts, Trustee*

The following Administrators/Individuals were also in attendance:

- *Dr. Angela Dominguez, Superintendent*
- *Mr. Alfonso Perez, Jr., Assistant Superintendent for Business and Finance*
- *Mrs. Rebecca Castañeda, Assistant Superintendent for Elementary Leadership*
- *Mr. Rashad Rana, Assistant Superintendent for Educational Services*
- *Ms. Adela Troncoso, Assistant Superintendent for Human Resources*
- *Mr. Tony Torres, School Attorney*

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

II. OPEN FORUM

No one signed up to speak during Open Forum.

III. CONSENT AGENDA

Motion to approve Consent Agenda was made by Trustee Ida Garcia and seconded by Board Secretary Jose R. Reyna. Trustee Eloy Avila, Board Vice President Fernando Castillo, Trustee Dr. Maricela Valdez, Trustee Eva

Castillo Watts and Board President Jose L. Valdez voted in favor. Motion carried.

A. BUSINESS AND FINANCE

- a. Approve to purchase and install 108 cameras from ArtCom Communications/Starr Telecom for the cafeterias district-wide.
- b. Approval to extend SAS General Building Services, Inc. for RFP#092321-632 Preventative Maintenance, Equipment & Repair Services for District-Wide Cafeterias for the School Year 2023-2024.

B. ACADEMIC SERVICES

- a. Approval of 2024-2025 Donna ISD Calendar.
- b. Approve the purchase of Library Books districtwide:
Escue and Associates - \$57,545.16
Permabound - \$25,027.13
Follett Content Solutions - \$15,296.85
- c. Approve the annual School Health Advisory Council (SHAC) Report for the 2022-2023 school year.
- d. Approval to award vendor, as recommended by Administration, for RFP 041223-734 Server consolidation (Turnkey).
- e. Approve Interlocal Agreement between South Texas College and Donna ISD for the 2023-2024 Dual Credit Program.
- f. Approve Interlocal Agreement between South Texas College and Donna ISD Donna High School Early College for 2023-2024.
- g. Approve Interlocal Agreement between South Texas College and Donna ISD Donna North High School Early College - Pathways in Technology for 2023-2024.
- h. Approve to renew the Master Service Agreement with Frontline Technologies Group LLC dba Frontline Education and Donna I.S.D.

C. HUMAN RESOURCES

- a. Approve to issue a School District Teaching Permit for School year 2023-2024.

IV. EXECUTIVE SESSION as Authorized by Texas Government

Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084.

- A. Discussion and Consideration of the Superintendent's Recommendation of Campus Principal for Veterans Middle School.
- B. Discussion and Consideration of the Superintendent's Recommendation of Campus Principal for B. G. Guzman Elementary School.
- C. Discussion and Private Consultation with Attorney regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with School Attorney.

The Board of Trustees went into Executive Session at 12:02 pm. The Board of Trustees reconvened into Open Session at 12:50 pm.

V. OPEN SESSION - Take possible action on matters discussed in Executive Session.

A. Discussion and Possible Action to Approve Principal for Veterans Middle School.

Motion to approve Alenn Garza for Principal at Veterans Middle School was made by Trustee Ida Garcia and seconded by Board Vice President Fernando Castillo. Board Secretary Jose R. Reyna, Trustee Dr. Maricela Valdez and Board President Jose L. Valdez voted in favor. Trustee Eloy Avila voted against. Motion carried.

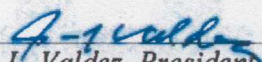
B. Discussion and Possible Action to Approve Principal for B.G. Guzman Elementary.

Motion to approve Erica Epperson for Principal at B.G. Guzman Elementary School was made by Trustee Eloy Avila and seconded by Trustee Eva Castillo Watts, Board Vice President Fernando Castillo, Trustee Ida Garcia, Board Secretary Jose R. Reyna, Trustee Dr. Maricela Valdez and Board President Jose L. Valdez voted in favor. Motion carried.


VI. ADJOURN

Motion to adjourn was made by Trustee Dr. Maricela Valdez and seconded by Trustee Eva Castillo Watts. Trustee Eloy Avila, Board Vice President Fernando Castillo, Trustee Ida Garcia, Board Secretary Jose R. Reyna. and Board President Jose L. Valdez voted in favor. Motion carried.

Special Board Meeting was adjourned at 12:52 pm.


Jose L. Valdez, President
Board of Trustees
Donna ISD

and


Jose R. Reyna, Secretary
Board of Trustees
Secretary

Approved: July 18, 2023

Annual Report

School Health Advisory Council Activities

2022-2023

Every independent school district is required by law to have a School Health Advisory Council (SHAC). A SHAC is a group of individuals representative of segments of the community, generally appointed by the school district to serve at the district level. They provide advice on coordinated school health programming and its impact on student health and learning.

The School Health Advisory Council (SHAC) met four times during the 2022-2023 school year:

November 9, 2022 with 19 members in attendance

February 7, 2023 with 15 members in attendance

March 28, 2023 with 18 members in attendance

April 25, 2023 with 18 members in attendance

The meetings were scheduled on three Tuesdays and one Wednesday to commence at 8:30 a.m. and end at 9:30 a.m. with a continental breakfast served to the members in attendance.

The SHAC meetings follow an agenda comprising of:

- I. Welcome and Call Meeting to Order
- II. Action Items
- III. Information Items
 - a. Reports from Coordinated School Health Program
- IV. Meeting Adjourned

I. Welcome and Call Meeting to Order

Introduction of members was required as new members were present at each of the meetings. SHAC membership consists of parents from each campus, business and community representatives and district personnel representing administration and five components of Coordinated School Health (health services, counseling and mental health services, parent and community involvement, physical education and health education).

II. Action Items

Action items require approval from council members when a quorum is present. Such items included approval of:

Meeting minutes, Amendment of SHAC Bylaws, SHAC Goals, election of officers, and recommendations to the board of trustees.

District Co-Chair, Velma Rangel and Parent Co-Chair-Elect Laura Gonzalez reviewed the SHAC Bylaws and explained the need to amend. SHAC Bylaws were amended at the November 9, 2023 meeting.

During the March 28, 2023 meeting, Mrs. Velma Rangel introduced and explained the gallery walk activity that allowed parents to participate and provide their input on the selection of **SHAC goals for the 2023-2024 school year**. From the ideas provided, they selected two areas of focus:

Nutrition Services

- Provide educational nutrition information to families and the general public monthly to promote healthy nutrition choices that will positively influence the health of students.

Counseling and Mental Health Services

- Continue to Build social and emotional intelligence by providing once per semester opportunities to build Social Emotional Learning (SEL) capacity in students district-wide.

(SEL is a methodology that helps students of all ages to better comprehend their emotions, to feel those emotions fully, and demonstrate empathy for others.)

Final approval of these goals was given at the April 25, 2023 meeting.

During the April 25, 2023 meeting, parents participated in a second gallery walk activity that allowed them to work together to **provide recommendations to the board of trustees** for implementation in the 2023-2024 school year. Among the recommendations provided, they selected two areas as their focus:

Nutrition Services

- Child Nutrition Program is to maintain their website with up-to-date nutrition information/education, such as, but not limited to: Menu nutritional analysis, newsletters, recipes, etc., and will form a student/parent focus group to ensure menus offer healthy and acceptable food items.

Counseling and Mental Health Services

- Balance the counseling delivery service to provide more direct services to students, such as 80% counseling duties and 20% non-counseling duties.

Officers were elected at the April 25, 2023 meeting. As per the SHAC Bylaws the following members will serve in office a two-year term – 2023-2024 and 2024-2025:

Parent Co-Chair - Laura Gonzalez (parent from Guzman Elementary)

Parent Co-Chair-Elect – Esmeralda Belmares (parent from Salazar Elementary)

III. Information Items: Report from Coordinated School Health Program

Parent Co-Chair-Elect Laura Gonzalez reviewed the goals and recommendations for the 2022-2023 school year:

Health Education:

- Continue to provide students health education at the secondary level in the 6 components to help students achieve overall wellness.
- Continue to provide high school students information and hands-on skills training on how to respond to emergencies via CPR/First Aid/AED before they graduate.

Parent and Community Engagement:

- Provide parent workshops once per semester on Bullying and Mental Health

Counseling and Mental Health Services:

- Build social and emotional intelligence by providing once per semester opportunities to build Social Emotional Learning (SEL) capacity in students district-wide.

Physical Education Strategist, Mr. Rigoberto Rivera explained activities that were implemented to accomplish the 2022-2023 goals.

Health Education in 6 Components:

- Social – alumni event and 5K run/walk
- Mental – Above the Influence Challenge, Seize the Day, GearUp
- Emotional – Posters of emotions posted throughout the campuses, **Counseling/LPC, Community in Schools**
- Environmental Health – Healthy eating, body functions, campus gardens
- Spiritual – Non-religious practices, morals and values, yoga in PE, behavior in public places
- Physical – Red Ribbon Week, outside agencies to discuss diabetes, healthy eating Information and hands-on skills training to respond to emergencies:
- CPR/First Aid/AED training provided during Health class.
- Stop the Bleeding training provided to all 7th grade students in Health class.

Family and Community Engagement Director, Mr. Tomas Tamez explained activities that were implemented to accomplish the 2022-2023 goal.

Parent workshops on bullying and mental health:

- o We Stand Up Against Bullying presentations in coordination with Behavioral Health Solutions.
- o Mental Health sessions provided at Parent and Family Engagement Conference
- o The Effects of Bullying in Children and Youth presentation at the Parent and Family Learning Academy

Social and Emotional Learning Supervisor, Dr. Melanie Ballardo explained activities that were implemented to accomplish the 2022-2023 goal.

Counselors, Community in Schools, and LPCs provided the following activities to Build Social Emotional Learning (SEL) capacity in students district-wide:

- o bi-weekly above the influence ~~weekly kindness~~ challenges
- o monthly educational awareness/prevention activities focused on suicide prevention (resiliency skill building, self-esteem, good manners), bullying (unity day, conflict resolution skill building, social media do's and don'ts, being safe online), red ribbon week (drug prevention activities and presenters), violence prevention (safety plan, safe places, who to contact if there is a problem, healthy vs unhealthy behavior skill building)
- o monthly social emotional learning (SEL) guidance lessons focused on self-awareness (skills to understand one's emotions), social awareness (skills to understand the viewpoint of others), self-management (skills to regulate one's emotions), relationships skills (skills to form and maintain healthy and supportive relationships), and responsible decision-making (skills to make constructive and respectful choices)

Personnel representing other areas of the district's coordinated school health program gave a description of their role and provided information on how their area contributed to accomplishing the SHAC goals previously set and/or how their area provides coordinated school health to the students and staff.

Health Services – Health Services Director Rosa M. Campos presented on:

Goodside Health provides telehealth visits to DISD students.

- Student goes to the clinic and the nurse determines if a student will benefit from a Telehealth visit
- Nurses contact a parent and parents give consent for a Telehealth visit
- A medical provider (NP, PA, or MD) will do the Telehealth visit via an Ipad
- The provider can order medications or tests such as flu, strep, or covid

Donna Lions Club provided vision screenings for students using a Spot Vision machine.

- Students in Pk – 1st grades and special needs are screened for vision problems by Donna Lions Club. Donna ISD nursing staff screen older students
- Screening takes a few minutes to complete and results are taken to the Eye Dr. for a complete evaluation

These two Health Initiates provide medical care & early screening interventions for our students.

Heroes Dental Clinics provided dental presentations to all 1st grade students. This activity was fun, interactive, and enjoyable for the students.

The district nursing staff offered COVID testing by appointment free of charge to students and staff. Five covid vaccination clinics were scheduled during the 2022-2023 school year to provide vaccines to the students, staff and community.

Physical Education – P.E. Strategist/ Coach Rigoberto Rivera reported on the on goings of physical education throughout the campuses, such as warm-up activities, sports and drills students have participated in. He shared a Yoga Video Link and Physical Education Link connecting to the district physical education facebook page.

Coach Rivera also discussed the FitnessGram, the state physical fitness assessment for students in grades 3rd through 12th enrolled in Physical Education or a Physical Education substitution. The assessment includes a variety of health-related physical fitness tests that assess aerobic capacity, muscular strength and body composition. Scores from these assessments are compared to Healthy Fitness Zone standards to determine students' overall physical fitness and suggest areas for improvement. Donna ISD utilizes the FitnessGram to assess student's physical fitness levels.

Continue to provide information to include cardiorespiratory and muscular fitness, maintenance of a healthy body weight and to have at least 60 minutes of moderate to vigorous physical

activity daily.

Nutrition Services – Child Nutrition Program Director, Mrs. Nancy Ortiz, provided a power point presentation on the District Local Wellness Policy. As per state regulations, the district wellness policy must be revised every three years. Revising the policy is one of the responsibilities of the SHAC. A sub-committee was formed during the 2022-2023 school year to revise the policy. Mrs. Ortiz reviewed the five goals that must be on the wellness policy. The goal pertaining to Food & Beverages marketed and sold was an area to focus on since she often receives phone calls on the district's policy on selling and sharing unhealthy foods with/to students. Mrs. Ortiz concluded with the Action Plan: (1) Form a Committee (2) Assess District Needs (3) Develop a Wellness Plan (4) Adopt Policy/Plan.

Healthy and Safe School Environment – Corporal Robert Rodriguez provided information on drug and gun awareness. His presentation focused on fentanyl awareness, gun awareness, making threatening comments and reporting crime and sharing information. This information was also provided to all 8th grade students. Corporal Rodriguez mentioned that a crime could be reported anonymous via the district's website. Crime Stoppers is the best way to be completely anonymous. Three district police officers will be certified to operate Crime Stoppers.

Staff Wellness Promotion – Mr. David Mosqueda, Director of Safety and Risk Management presented information on staff wellness. He discussed the Wellness Facilitator at each campus whose role is to promote, to the staff, physical and mental well-being and healthy eating. The Wellness Facilitator plans after school activities according to the needs of the staff at the campus. Another initiative the district is participating in to promote staff wellness is It's Time Texas Community Challenge. This initiative is a free eight-week health competition (January 9 – March 5) that encourages daily healthy habits. Through this competition Donna ISD receives points for logging in the healthy habits such as drinking water, working out, meditating, etc. Our hope is to make a healthier tomorrow and to win those bragging rights against the other school districts.

IV. Meeting Adjourned

Co-Chair Elect Laura Gonzalez adjourns the meetings.